



Aberdeen Boat Club
20 Shum Wan Road,
Aberdeen, Hong Kong

香港仔遊艇會
香港仔深灣道二十號

T : 2552 8182
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www.abclubhk.com



Sports and Recreational Manager: Job Description

For Coaching, Sail Training, Dinghy Racing & other water based activities at ABC Middle Island

Reports to: the Marine Services Manager.

Responsibilities & Duties

1. Oversee the clubs Dinghy Coaching, Watersports Training, plus related activities in a strategic and coordinated way to make the best use of resources available.
2. Oversee and create new programs which support the member's dinghy racing & other club dinghy activities.
3. Managing and running the clubs dinghy racing while interacting with the ABC Racing Academy.
4. Support the Head Coach with running the Clubs Dinghy Team training sessions with the aim of improving the overall standard of the clubs teams sailing in local series, regattas and competitions.
5. Support the Watersports Training Manager with running the Clubs dinghy training sessions with the aim of improving the overall standard of the clubs sail training courses and pathways.
6. Create & produce the annual sail training and coaching operational budgets with input from the Head Coach, Watersports Training Manager & Marine Services Manager.
7. Oversee and manage the clubs Middle Island Watersport activities – Dinghy, Kayak, Stand Up Paddle Board Hire with the Watersports Training Manager /Head Coach.
8. Assist as required with the administration and dinghy regatta planning.
9. Oversee the maintenance & running of the clubs dinghy fleet with the Head Coach, Chief Instructor and ABC marine staff when required.
10. Assist as needed with the production of Coaching & Instructor Guidelines and Standard Operating Procedures including



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recommendations on current industry SOPs and dinghy safety issues as appropriate.

11. Work with existing club secretarial sail training and marine staff.
12. Coordinate with other departments at ABC to support the smooth operation of activities.
13. Liaise with other Clubs, Organisations and Public on issues relating to the sports and recreation at ABC.
14. Develop a club culture of Recreational Water sports activities at Middle Island.